

**BOURNEMOUTH UNIVERSITY****UNIVERSITY BOARD****FRIDAY 24 NOVEMBER 2017 AT 9.00AM****The Boardroom, Fifth Floor, Poole House, Talbot Campus**

*The attention of Board Members is drawn to paragraph 2.2 of Part II of the CUC “Higher Education Code of Governance (2014)” and the University’s own Conflict of Interests Policy and Procedures concerning the declaration of personal interests in any matter under consideration by the Board or its Committees.*

*\* indicates an item where the report/paper will be taken as read and not presented but questions are invited.*

**AGENDA**

	<b><u>Papers</u></b>	<b><u>Page</u></b>
<i>Welcome, Apologies and Declarations of Interest.</i>		<b>Verbal report</b>
<b>1 MINUTES OF PREVIOUS MEETINGS</b> (Chair)		
1.1 Minutes of the University Board Meeting, 7 July 2017	<b>UB-1718-2-001</b>	<b>3</b>
1.2 Matters Arising and Actions Register	<b>UB-1718-2-002</b>	<b>10</b>
<b>2 DRAFT BU2025 STRATEGIC PLAN</b> (to consider and recommend for consultation) (VC)	<b>UB-1718-2-003</b>	<b>11</b>
<b>3 CONTEXT SETTING AND UPDATE REPORTS</b>		
3.1 VC’s BU Update Report (to note) (VC)	<b>UB-1718-2-004</b>	<b>31</b>
3.2 SUBU Update Report (to note) (SUBU President)	<b>UB-1718-2-005</b>	<b>48</b>
3.3 Chair’s Report		
3.3.1 Appointment of a Professional & Support Staff Member to the Board (for approval)	<b>Verbal report</b>	
3.3.2 Chair’s Action and Use of the University Seal (to note)*	<b>UB-1718-2-006</b>	<b>55</b>
<b>4 STRATEGIC MATTERS</b>		
4.1 Key Performance Indicators (to consider and note) (VC)	<b>UB-1718-2-007</b>	<b>57</b>
<b>5 OPERATIONAL MATTERS</b>		
5.1 Annual Report on the Activities of Senate (to note) (VC and Prof Rosser)	<b>UB-1718-2-008</b>	<b>65</b>
5.2 Annual Academic Quality Report 2016-17 (to note) (DVC)	<b>UB-1718-2-009</b>	<b>86</b>
5.3 Annual Report on Partnerships (to note) (DVC)	<b>UB-1718-2-010</b>	<b>111</b>
5.4 Annual Report on Student Appeals and Complaints (to note) (DVC)	<b>UB-1718-2-011</b>	<b>114</b>
5.5 Annual Report of the Audit, Risk & Governance Committee (to note) (Mrs Lang)	<b>UB-1718-2-012</b>	<b>137</b>
5.6 Annual Accountability Return (for approval) (including internal and external audit reports) (DoFP)	<b>UB-1718-2-013</b>	<b>150</b>
5.7 Financial Statements 2016/17 (for approval) (DoFP)	<b>UB-1718-2-014</b>	<b>206</b>
5.8 Annual Financial Sustainability Report (for approval) (DoFP)	<b>UB-1718-2-015</b>	<b>257</b>
5.9 Approval and delegations regarding Term Loan and Revolving Credit Facility (for approval) (DoFP)	<b>UB-1718-2-016</b>	<b>263</b>

5.10	Southern Universities Construction Consultancy Frameworks (SUCCAG) (for approval) (DoFP)	UB-1718-2-017	268
5.11	Review of Anti-Bribery Policy & Procedures (for approval) (COO)	UB-1718-2-018	272
5.12	Annual Report to HEFCE on Prevent (for approval) (COO)	UB-1718-2-019	275
5.13	Scheme of Delegation (for approval) (Clerk to the Board)	UB-1718-2-020	290
5.14	Modern Slavery Act Statement (for approval)(COO)	UB-1718-2-021	304
5.15	Annual Report on Student Welfare and Wellbeing (to note)* (COO)	UB-1718-2-022	309

## 6 COMMITTEE REPORTS (To note unless otherwise stated)

6.1	Audit, Risk & Governance Committee (3 November 2017) (Mrs Lang)	UB-1718-2-023	317
6.1.1	Risk Register (to note)* (DVC)	UB-1718-2-024	329
6.1.2	Amendment to Financial Regulations (for approval) (DoFP)	UB-1718-2-025	350
6.1.3	Internal Audit (for approval) (Mrs Lang)	UB-1718-2-026	352
6.2	Finance & Resources Committee (27 October 2017) (Mr Skinner)	UB-1718-2-027	355
6.2.1	Management Accounts (to note)* (DoFP)	UB-1718-2-028	364
6.2.2	Student Journey: Proposed Resolution of Supplier Dispute (for approval)(COO)	UB-1718-2-029	374
6.3	Development Funding Committee* (6 October 2017) (Mr Brien)	UB-1718-2-030	383
6.4	Remuneration Committee* (6 July 2017) (Prof Irish)	UB-1718-2-031	388
6.5	Nominations Committee* (6 July 2017) (Prof Conder)	UB-1718-2-032	396
6.6	Honorary Awards Committee: Process and Documentation (for approval) (Chair)	UB-1718-2-033 (to be tabled)	

## 6 ANY OTHER BUSINESS

### 7 DATE OF NEXT MEETING

**Friday, 9th February 2018, 9.00am, Boardroom.** This will be preceded by a presentation and Board dinner from 6.00pm on the evening of Thursday 8<sup>th</sup> February.

### 8 Supplementary Appendices

*The following supplementary appendices have been included in a separate pack.*

- 8.1 Item 5.1: Activities of Senate Report appendices
- 8.2 Item 5.2, Appendices for the academic quality report
- 8.3 Item 5.4, Complaints and Appeals, OIA Report
- 8.4 Item 5.7, Financial Statements for related companies
- 8.5 Item 5.9, Loan agreement
- 8.6 Item 5.11, Anti-Bribery Policy & Procedures
- 8.7 Item 6.1.2, Financial Regulations
- 8.8 Item 6.6.2, Student Journey, counsel and legal advice
- 8.9 Academic Standards Committee Minutes
- 8.10 Education & Student Experience Committee Minutes
- 8.11 University Research & Knowledge Exchange Committee Minutes
- 8.12 University Research Ethics Committee Minutes

**A buffet lunch will be provided after the meeting which will adjourn at approximately 12.30pm.**